

## Basic Preventative Maintenance Schedule for Cramer Seating

### WEEKLY

1. Check to make sure the hand wheels on the underside of the seat are properly tensioned to hold the arms and upright in place.
2. Make sure the casters roll as they should. The casters should be free of debris and foreign material.

### MONTHLY

1. Check to make sure all bolts and hand wheels are secured properly.
2. Adjust chair in all directions to ensure proper range of movement.
3. Adjust arms in all directions to ensure proper range of movement.
4. If parts squeak or appear to be oxidizing, apply a 3-in1 oil or penetrating oil (WD-40) to those parts and repeat steps 2-3 above. If you have a regimented cleaning and disinfecting schedule, parts may oxidize more frequently and require more frequently maintenance.
5. Do not use if parts or loose, missing or worn.

### As Needed:

The chair can be cleaned with any number of common household water-based cleaners. Examples include Fantastic, Formula 409, and Cinch. Avoid using harsh solvents such as acetone, methyl ethyl ketone, or trichloroethane.

### As Needed for R+ Coverings:

The chair can be cleaned with any number of common household water-based cleaners. Examples include Fantastic, Formula 409, and Cinch. Avoid using harsh solvents such as acetone, methyl ethyl ketone, or trichloroethane.

### As Needed for Fabric and Vinyl Coverings:

Each textile is unique. For proper care, refer to the textile manufacturers website.

*\*Always be aware of any excessive noise and/or a dramatic change in range of movement. If the mechanism becomes stiff, squeaky or sticky, apply 3-in-1 oil or other similar oil to the exposed clutch plates where possible.*